



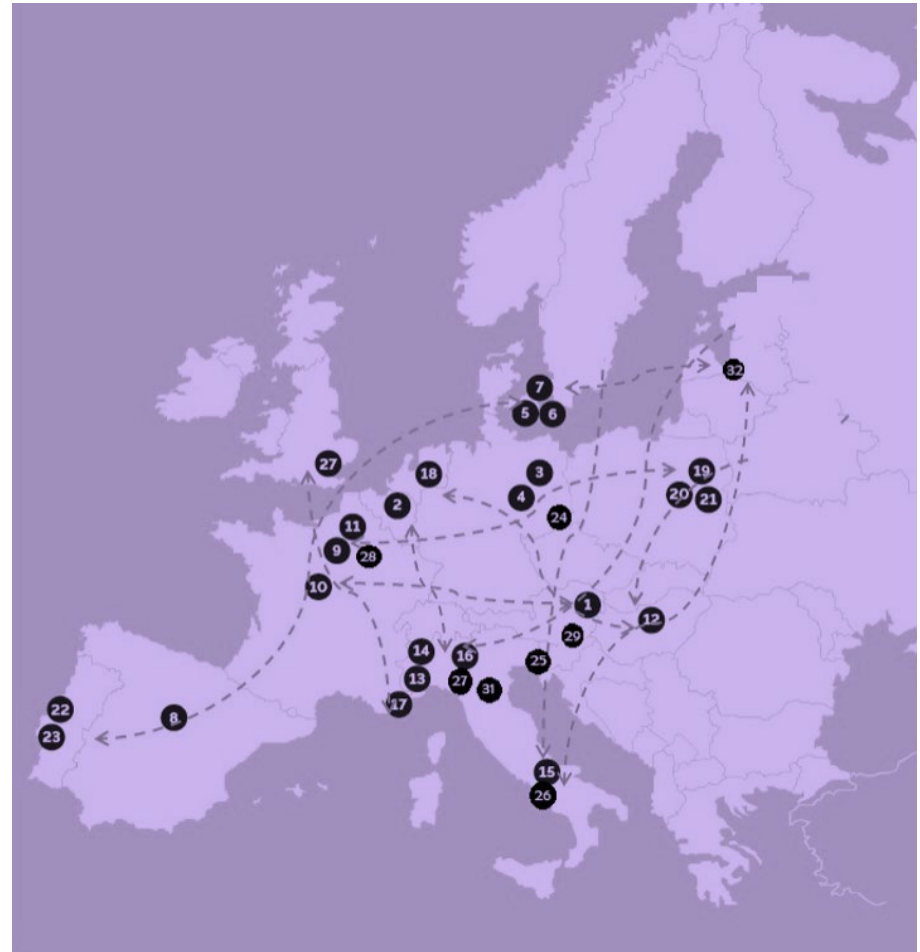
# The MOBILITY GRANTS PROGRAM

[www.europeanroyalresidences.eu](http://www.europeanroyalresidences.eu)

# THE MOBILITY GRANTS PROGRAM

## THE MAIN STEPS

Edition 2024



# STEP 1. Think about your project

Host institution?



Mission?



Outputs?



## | STEP 2

JOIN THE  
WEBINARS

TO ASK YOUR  
QUESTIONS



\*The links to participate to the webinars are sent to the contact persons of the network in your institution

# STEP 3

## FILL IN YOUR APPLICATION FORM

Keep in mind that you have to convince the host institution and the steering committee

### Annual Mobility Grants 7<sup>th</sup> Call 2024 Application Form

Name: <input type="text" value="First Name Last Name"/>
Function: <input type="text" value="Add Function"/>
"Sending" Institution: <input type="text" value="Name of the instution, Country"/>
Host Institution: <input type="text" value="Name of the institution, Country"/>

#### TO NOTE/

- Incomplete applications will be considered ineligible and will not be accepted.
- This document must be filled in English. No other language will be accepted
- This document must be filled electronically. Hand written from will not be accepted
- Respect the numbers of words (minimum and maximum)

#### MOTIVATION AND PROJECT

Explain below your mobility project, your motivation and your expectations. Please note that this part is the most important in your application. This part aims to explain to the host institution your project and to convince it to accept your request, as well as to convince the steering committee. More information to know how fill in this part in the Guidelines (*Tool Kit for applicants* → *Detailed application procedure* → *Detailed info*)

#### Criteria to respect:

- Minimum 500 words - Maximum 800 words
- Write your text in the dedicated section

# | STEP 4



SEND YOUR  
APPLICATION!

Totally completed and respecting the  
criteria

To the Secretariat of the Network of  
European Royal Residences to:  
[residencesroyales@chateauversailles.fr](mailto:residencesroyales@chateauversailles.fr)

Only during the dedicated week

# AFTER RECEPTION OF THE APPLICATION FORM

# STEP 1

## EXAMINATION OF THE APPLICATIONS

## BY THE HOST INSTITUTION!

### SECTION RESERVED TO THE HOST INSTITUTION

#### I/ Answer

1.1 Is your institution is ready to welcome this applicant in mobility (in case if application is selected by the steering committee)?

Choisissez un élément.

1.2 If yes, thanks to complete the part II and III below. If not, thanks to stick one of the reasons listed below:

- The team does not have the time to host someone in 2024
- We can not answer to the expectations of the applicants
- We are not convinced by the project
- We already accept other applications and we can not accept more
- Others Cliquez ou appuyez ici pour entrer du texte.

#### II/ Contact of the mentor / responsible

Thanks to put below the contact of the person that will help the grantee to organize his trip (dates of the mobility, access, etc):

1.3 Name, Surname: Add answer

1.4 Function: Add answer

1.5 Mail: Add answer

1.6 Tel: Add answer

1.7 Mobile phone: Add answer

#### III/ Principle Agreement of the host institution

Manager's full name : Add answer

Position : Add answer

Signature of the manager



# | STEP 2

## EVALUATION OF THE ELIGIBLE APPLICATION\*!

BY THE **STEERING  
COMMITTEE**

QUALITY AND PRECISION OF THE MISSION /10	MOTIVATION /10	ADEQUACY BETWEEN THE CANDIDATE'S JOB AND THE MISSION /10	TOT SCORE /30
			0
			0
			0
			0
			0
			0
			0
			0
			0
			0
			0
			0
			0
			0

\*By eligible application we mean an application accepted by the requested host institution

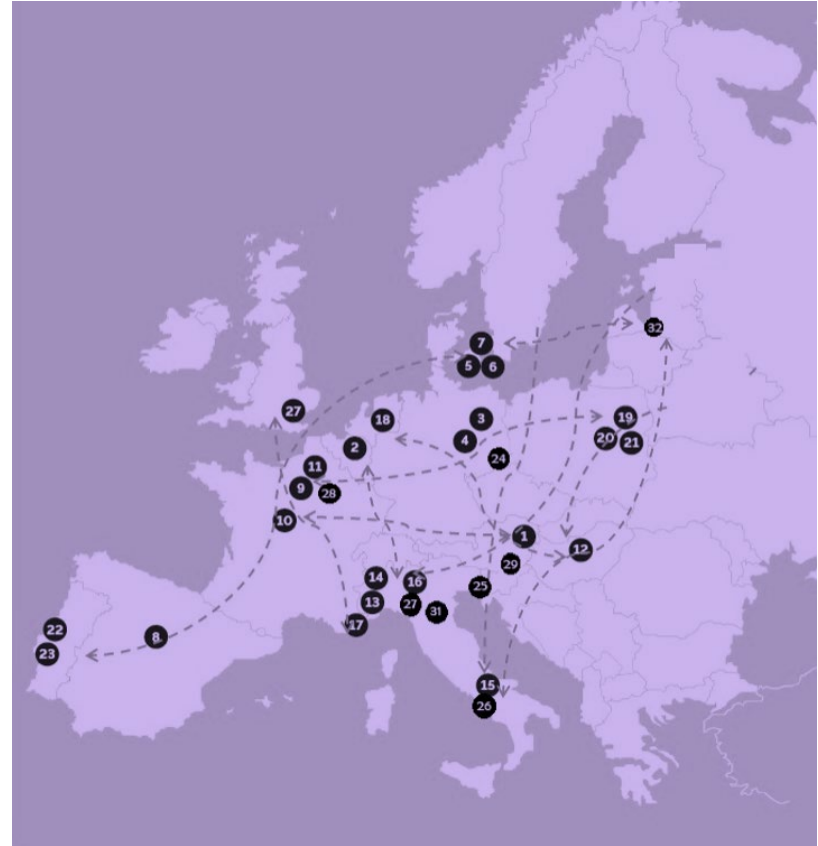
# STEP 3

## RESULTS

COMMUNICATED **BY**  
EMAIL TO EACH  
APPLICANT



# MAKE YOUR MOBILITY !



# Some feedbacks of previous editions !

**Jacek Kusmierski**

Historic Gardens Specialist at the Museum of King Jan III's Palace at Wilanów (Poland)

in mobility at the Palace Het Loo, The Netherlands



Jacek Kusmierski in mobility at Het Loo

« The practical exchange of knowledge and experience was accompanied by a mutual deepening of the history of the two residences and a better understanding of them. We developed a vision for a working meeting on education in historic gardens. [...] Participation in the ARRE Annual Mobility Grant was an excellent opportunity to undertake a study visit to one of the most notable and prestigious royal residence in Europe, but also was a chance to develop many skills that I will use in my daily work. »



**Petra Reiner**

Head of Corporate Communication and spokesperson at the Palace of Schönbrunn (Austria)

in mobility at the Prussian Palaces and Gardens Foundation Berlin-Brandenburg, Germany



Petra Reiner (right) with Mr. Dorsemagen, in mobility at SPSG

« The participation in the Mobility Grant Program was extremely rich in the exchange of ideas and experiences in Corporate Communications, Stakeholder Management, Corporate and Public Affairs, Strategy & Development, Covid-19 Crisis Communication/Management, Corporate Social Responsibility and Sponsoring. [...] In conclusion, the Mobility Grant Program was very positive and instructive in all areas and at all levels, and was an absolute enrichment for all participants, whether as guest or as hosts. »



**Susanne Evers**, Curator of Textile and Glass at Stiftung Preussische Schlösser und Gärten Berlin-Brandenburg (Germany)

→ in mobility at Historic Royal Palaces (United Kingdom) – 1<sup>st</sup> edition

*"I benefited a lot from getting to know the way the different colleagues worked. The problems, especially in textile conservation, are similar to ours, but at Hampton Court and Kensington I got to know concepts and working methods that we have not yet applied here."*



**Ian Tocher**, Garden Nursery Manager at Historic Royal Palaces (United Kingdom)

→ in mobility at Het Loo Paleis (Netherlands) – 1<sup>st</sup> edition

*"The visit (at Het Loo Paleis, in the frame of the Mobility Program) was good for strengthening links between the two palace's garden departments. I think there could be the opportunity for further exchanges, as there are so many similarities between these two William and Mary gardens. I also discussed with the garden curator and head of education the exciting possibility of helping to organize a garden-related education workshop at Het Loo in the near future"*



# ALL INFO ON THE WEBISTE !

[http://www.europeanroyalresidences.eu/  
obility-grants-programme/](http://www.europeanroyalresidences.eu/mobility-grants-programme/)

## Mobility Grants Programme

Support the mobility of professionals

*Aiming to develop the exchanges between professionals, the Network of European Royal Residences implemented its own programme of mobility dedicated to its members!*

In order to encourage the exchange of good practices, the Network of European Royal Residences provides regularly grants for professionals working in member Royal residences since 2018.

This grant is an aid to mobility, in order to support part of the costs of a "short" mobility (1 week – 10 days) in another member residence.

All trades in the Royal Residences are eligible for these grants: curators, conservators, researchers, restorers, gardeners, educators, fundraising, development, public services and communication department staff, and all other professionals and employees of historic royal residences involved in the implementation of the institution's missions.

By exchanges, presentations, meetings and discussions, each mobility travels benefit to the grantee, the host institution and the sending institution!

Currently the steering committee of the Mobility Grants Programme is composed of:

- Elzbieta Grygiel, Communication Department Manager / Museum of King Jan III's Palace at Wilanów, Poland
- Gabriele Horn, General Direction / Prussian Palaces and Gardens Foundation Berlin-Brandenburg, Germany
- Karina Marotta, Adviser at the presidency cabinet / Patrimonio Nacional, Spain
- Christina Schindler, Marketing -Product Manager / Palace of Schönbrunn, Austria

**To note:** these grants are reserved to people working in Royal Residences which are member of the Network.

